**Minutes**

**Dovre Township Meeting**

**December 3, 2019**

**7:00 Call to order:** Chair, Beth Johnston called the meeting to order. The Pledge of Allegiance was recited.

**Present**: Beth Johnston, Marie Ostby, Sherry Jean Larson, Keith Quale, Glenn Arfstrom, Pat Jacobs, Teren Novotny

**Guests**: Howard Werner, Jim Larson, Dave Sisser, Josh Halvorson

* Josh Halvorson from Bolten and Menk appeared before the board. He provided a brochure detailing services provided by the company and reviewed services that may be applicable to Dovre Township.

**Old Business:**

* Broadband Study Update: Guest: Dave Sisser, Vice Chair of the Committee

There has been about a 20% response rate thus far to the survey sent out. This grant is for underserved and unserved areas for Broadband access. The grant dollars cannot be used in a served area. Most of Dovre would not have fiber optic service under this grant. They anticipate that a grant may cover about 50% of the cost. Total estimated cost is 3.6 million dollars paid through grant funding, Arvig funding and township funding and possibly county funds. All three townships need to indicate if they wish to participate. The EDC will be able to provide survey results by townships before a decision is made. Townships will need to indicate interest within the next few months and then the EDC would move ahead with preparing the grant application.

**Approval of Minutes:** November 5, 2019. Supervisor Larson moved to approve the minutes, Supervisor Quale seconded and motion carried.

**Public Comment:**

**Road Reports:**

* Kandiyohi County Public Works bituminous surfacing requests for 2020 due

Request a letter and project location map to request an engineer’s estimate for the work.

Supervisor Arfstrom commented that he has been told by constituents that they prefer a reconstruction to patching. 15th St. NW is on the plan for reconstruction. Supervisor Larson moved that we contact Mike Couri to find out what our limitations are for assessment. Supervisor Ostby seconded the motion. Supervisor Ostby and Supervisor Larson will form a committee to work on this.

The motion carried. We will not ask to be included on bituminous bids through the county but will ask for seal coat for 71 and 106th Ave.

* Boring results for 40th Ave. NE—estimate $150,000 received from Hawkinson and Associates. Supervisor Johnston will contact them to clarify the estimate with the length of the repair and the depth of the repair specified. Supervisor Arfstrom has prepared a plan with an estimate that is higher than the one received from Hawkinson and Associates. He prepared a timeline for the project with a goal of moving ahead with this in the spring of 2020. Supervisor Larson suggested that this project should be delayed until we know our options for assessing as this will be a rebuild.
* Beth Johnston reported that the City Public Works were able to jet out part of the culvert and Swenson and Sons cleared the branches blocking the culvert. Supervisor Ostby will contact Mr. Behm to place a grate on the culvert.

**Fire Report:** None

**Treasurers Report** Treasurer presented financial report for November, 2019. The treasurer will add an account for training. The report will be approved in January when corrections have been made.

Supervisor Johnston will follow up with Swenson and Sons and Duinincks regarding bills that were received.

**Approval of orders:** Supervisor Ostby moved to approve the orders, Supervisor Quale seconded and motion carried.

12/3/2019 5857 KPC 278.34 electricity

12/3/201 5858 Swenson & Sons 4669.15 roads

12/3/2019 5859 Barneys 360 recycling shed

12/3/2019 5860 City of Spicer 4961.25 fire protection

12/3/2019 5861 Vikse Park 2541.81 park fees

12/3/2019 5862 Bladeworks 3209.4 roads

12/3/2019 5863 Hakanson Anderson 810 engineering

12/3/2019 5864 Bolten & Menk 327.5 Engineering

12/3/2019 5865 Couri & Ruppe 200 legal

12/3/2019 5866 MAT 130 trng

12/3/2019 5867 Willmar Twnship 1457.2 roads

12/3/2019 5868 MATIT 428 insurance

12/3/2019 5869 Howard Werner 247.5 net p/r

12/3/2019 5870 Pat Jacobs 1777.34 net p/r

12/3/2019 5871 Teren Novotny 1569.95 net p/r

12/3/2019 5872 Sherry Larson 689.85 net p/r

12/3/2019 5873 VOID

12/3/2019 5874 Marie Ostby 654.85 net p/r

12/3/2019 5875 Glenn Arfstrom 970.92 net p/r

12/3/2019 5876 Keith Quale 689.85 net p/r

12/3/2019 5877 Beth Johnston 935.5 net p/r

**Old Business:**

* John Wenke Subdivision application remains pending
* Notice served regarding Heidecker petition to vacate. Hearing is Dec. 9th at 9:00 AM.
* Update on scoping and repair on 22nd St. NE: Doug Bernhagen and Supervisor Ostby were present. They could scope only 5 feet in. Supervisor Ostby contacted MnDot and they have not repaired the area as agreed. When the repair is completed on the west side of the road, the problem should be addressed.

**New Business:**

* Access Permit application received from Justin Tersch, $250 fee received as construction had started prior to the application: Supervisor Arfstrom recommends that the application be approved. Supervisor Ostby stated that she has received complaints about construction equipment and materials blocking the road. She contacted Mr. Tersch and the materials are now in the right of way. Supervisor Arfstrom moved that the permit be approved with payment of $250. Supervisor Quale seconded and motion carried. Supervisor Arfstrom will contact Mr. Tersch to let him know that the application was approved and remind him that nothing should be on the roadway or in the right of way.
* Lowell Tieszen requested a change in the approach approved previously. Supervisor Larson moved to table the application until payment is received for the accounts receivable. Supervisor Johnston seconded the motion for discussion. The work would not be done until spring. This access is for farming access. Supervisors Larson and Johnston voted aye and Supervisors Ostby, Arfstrom and Quale voted nay. The motion failed.

Supervisor Quale moved to approve the application, Supervisor Arfstrom seconded the motion and the access application revision was approved.

* Access Permit application received from Heidecker Brothers. Application denied as the sketch indicates access from a road that is not a township road. Supervisor Ostby moved to deny the permit, Supervisor Arfstrom seconded and motion carried.
* Jim Keuseman request for reimbursement for repair of sprinkler system in the right of way after damage was done during culvert and curb repair on 8th St. He contacted Supervisor Quale. Cost of 162.40. Supervisor Larson moved that the request be denied as the sprinklers are in the right of way. Supervisor Ostby seconded and motion carried. Supervisor Quale will contact Mr. Keuseman.
* Refund of $30 received from MAT for workshop Supervisor Ostby was not able to attend.
* Supervisor Arfstrom report on MAT Annual Conference-tabled until January

Supervisor Arfstrom completed certification for the Board of Equalization at the conference.

* Minnesota LTAP brochure received for “Extending Pavement Life Through Pavement Preservation Techniques, Strategies, and Preventive Maintenance”

**Permission to Dispose:** 13 misc. envelopes, cover letter with registration refund from MAT, letter to clerk from MAT seeking trainers. Supervisor Ostby moved to approve disposal, Supervisor Larson seconded and motion carried.

**Next Meeting:** January 7, 2019

**Adjournment:** The meeting adjourned at 10:08 PM.

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Beth Johnston, Chair Pat Jacobs, Clerk